 **Meeting Minutes** 

 **21 September 2016**

**Defense Logistics Agency Chapter of Blacks In Government**

**Initial meeting as a chartered chapter**

*Larry McCauley, DLA Chapter President*

Meeting called to order by President McCauley at 12:03pm

Roll Call/Establishment of Quorum – *10 Chapter members represented at Roll Call*

**Larry McCauley Yolanda McCauley Alandra Jones**

**Angela Jones Sonia Wynn Graciala Hill**

**Brandi Carpenter Greg Cummings Ditu Kasuyi**

**Jacquelyn Marshall Joseph Miller Carla Mullen**

**Emma Powell Beverly Hicks Curtis Winnfield**

**Vicki Witherspoon Kevin Phillips Monica Gary**

**Pamela Gray Stephanie Matthew Nicole Yun**

**Tanekwa Bournes**

**ADOPTION OF AGENDA –** It was moved to adopt the agenda. 12:06 said Agenda was adopted.

**MODIFIED ROBERTS RULES OF ORDER (Motion to Adopt) Raise hand before speaking when recognized say your name, chapter and region, (Example: Larry McCauley, DLA Chapter, Region XI) –** *We are governed by Roberts Rule. This is the proper way to introduce yourself. Hand-outs were provided on Roberts Rule (see attached)*

**RECOGNITION OF VICE-PRESIDENT –** Yolanda McCauley

**RECOGNITION OF SECRETARY (Minutes) –** Alandra Jones

**TREASURY REPORT (CHAPTER DUES Motion to Adopt) –** Nothing to Report

**ASSISTANT TREASURER (ABSENT DEATH IN FAMILY) -**  *The Assistant Treasurer will send out renewal reminders to individuals at 30, 60 and 90 days prior to exipration date.*

**CHAPTER CONCERNS (Participation In Chapter Duties/NTI Participation)** – *Chapter Dues are $5/month effective starting in January 2017. Chapter Dues are in addition to the National Dues ($35). We are looking at a website for payment of your dues. You will still be able to pay dues in person. It was motioned by Ditu Kasuyi that local chapter dues be $60/year (paid annually) to coincide with the members National Dues date. Motion voted; Motion carried*

**CHAPTER SUCCESSES (CHARTER/NTI Participation) –** *17 People from Energy attended the training. Two individuals won a free membership (Kevin Phillips and Tanekwa Bournes). Congratulations to the both of you. President McCauley will work with the Chief of Staff to get more money for attending the training for the future. President McCauley will also discuss with the Chief of Staff about getting someone on the Director’s level to participate at the Agency Forum during the B.I.G training session. We need more members to attend. Make sure you add the Blacks in Government Training onto your IDP for next year. Next year’s training will be held in Atlantic City; 2018 will be in New Orleans and 2019 will be held in Texas.*

**NOMINATION OF MEMBERSHIP COMMITTEE CHAIR –** Eligah Cornish (Chair) and Angela Jones will be the Co-Chair

**PROGRAM & PLANNING COMMITTEE –** *The following individuals volunteered to be on the Program & Planning Committee: Ditu Kasuyi, Angela Jones, Brandi Carpenter, Sonia wynn, Graciala Hill, Nicole Yun and Rosalind Gerald*

**COMMUNICATION & PUBLIC RELATIONS CHAIR –** *The following individual volunteered to be the Communication & Public Relations Chair: Bruce Jones co-chair Takara Lewis*

**HISTORIAN – (VACANT)**

**PARLIMENTARIAN –** *Beverly Hicks*

**CHAPLIN –** *Kevin Phillips*

**SERGEANT AT ARMS –** *Nolan McGhee*

**SPECIAL COMMITTEES – (Audit, Nomination, Election) – (VACANT)**

**FUNDRAISING COMMITTEE– (VACANT)**

**QUESTIONS/ HOLD COMMENTS –**

**-***Our Charter has been received (attached). We have a total of 48 members (47 regular members and 1 Life member);*

*-There is an Open House and New Member Orientation Saturday, Sept 24th from 1000am – 1:00pm at NOAA 1325 East-West Highway, Silver Springs (flyer attached)*

*-Blacks In Government Region XI Holiday Awards Gala “Night of Elegance & Excellence”, Saturday, Dec 3rd from 7pm – 12am at Martin’s Crosswinds in Greenbelt, MD. Tickets are $65. We would like to get a table. 10 people to a table, we currently have 7 people planning on attending. If you are interested in attending the link to purchase tickets is on the attached flyer. Please let me know once you have purchased a ticket.*

*-Oct 15 President McCauley and Elijah will be attending a session on building our webpage in NW DC. Anyone can attend. Let me know if you plan on attending.*

*-Amazon Smile: President McCauley is working on setting this up so that donations can bemade and go directly to our chapter.*

*-Retirement Workshop: President McCauley is working with the vendor on setting up the dates for this. Please stay tuned.*

*-Fundraising Committee: President McCauley would like to raise money so that our Chapter can issue our own scholarship. If interested in helping toward this endeavor please let me know.*

*-Lunch & Learn: Elijah Cornish under the Membership Committee will be trying to put something on for our Chapter.*

*-How many members can join a committee? With our size and the number of positions looking to be filled we are looking at keeping the number to no more than 7 people per committee.*

* **MOVEMENT TO ADJOURN –** *Meeting was adjourned at 12:31pm*